



CHRISTOPHER T. SUNUNU  
GOVERNOR

## STATE OF NEW HAMPSHIRE

### OFFICE OF STRATEGIC INITIATIVES

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DIVISION OF PLANNING

DIVISION OF ENERGY

[www.nh.gov/osi](http://www.nh.gov/osi)

July 2, 2020

Associate Dean of Enrollment Management  
University of New Hampshire at Manchester  
88 Commercial Street  
Manchester, NH 03101

The Office of Strategic Initiatives (OSI) is mandated by state law (RSA 78A:25) to estimate the population of New Hampshire's cities and towns annually. These estimates are used by private industry, independent researchers, and public agencies for a wide variety of planning and budgetary purposes. **Perhaps the most notable function of these estimates is their role in determining the distribution of state funds to municipalities.** As part of this effort, OSI is requesting your cooperation in providing information to enhance the accuracy of the municipal estimates.

In effect, OSI is required to update the group quarters population as tabulated by the 2010 and 2020 censuses. In the past, you have provided the total number of persons residing in group quarters (GQ) at your facility. Experience has shown that in some cases it is difficult to evaluate the comparability of this single number to the decennial census tabulation. For this reason, OSI would like to collect GQ population by building rather than a single total. For many of you, this is not an issue as only one building is involved. The data should be based on the municipality in which the residing population's sleeping quarters are located.

**Because the COVID-19 pandemic interfered with the normal schedules for colleges and universities, we are requesting this year that those institutions provide a count of dormitory and other college housing residents as of March 1, 2020, rather than April 1. Nursing homes and other facilities should still report their populations as of July 1.**

As you complete this survey, please note that it is important to list the community where the persons living in your institution actually reside. This community may be different from the community name in your facility's mailing address. Your assistance with this survey is important. Failure to include such populations could affect state funding to the community where your facility is located.

**We are requesting that the survey be returned to our office no later than August 28, 2020.**

Thank you for your help with this request and please don't hesitate to contact me with any questions. I can be reached at [ken.gallager@nh.gov](mailto:ken.gallager@nh.gov) or 603-271-2155.

Sincerely,

Kenneth R. Gallager  
Principal Planner

**2020 ANNUAL INSTITUTIONAL SURVEY  
COLLEGE AND UNIVERSITY HOUSING POPULATION DATA  
NEW HAMPSHIRE OFFICE OF STRATEGIC INITIATIVES**

**Associate Dean of Enrollment Management  
University of New Hampshire at Manchester  
88 Commercial Street  
Manchester, NH 03101  
Hillsborough County**

Address Correction Requested (if different from what is listed):  
\_\_\_\_\_

Jennifer Salazar, Executive to the College Deans

Completed By and Title (please print clearly)

8/19/2020

Date Completed

603-641-4176

Telephone Number

jenn.salazar@unh.edu

E-mail Address

Last year, the survey was completed by: **Kimberly Derego, Associate Dean of Enrollment Management**

**GROUP QUARTERS POPULATION COUNT  
In residence as of March 1, 2020**

Date (If other than 3/1/20)	Name of Building (please list buildings individually)	Town/City (location of each building)	Number of Persons in Residence <sup>1</sup> (all ages)	Was this building in operation on 4/1/10? <sup>2</sup> (Yes/No)
	Downtown Commons	Manchester		No
8/20/2020	Downtown Commons	Manchester	35	No

Has your facility undergone significant changes since April 1, 2010 that would increase or decrease the population?  
If so, please describe:

We have reduced capacity for this upcoming AY to adhere to COVID distancing suggestions.

<sup>1</sup> Include all unrelated persons living in college or university-owned or operated, on and off-campus housing that is for the exclusive use of students. This includes, but is not limited to, residence halls, student apartments, and all other non-traditional housing. For the purpose of this survey, please include fraternity, sorority, and other non-traditional housing that may not be owned or operated by the college or university but are located on campus. Please include housing units with students who have their families living with them.

<sup>2</sup> If this building was not in operation on April 1, 2010, please specify the date it became operational.

For assistance in completing this form, please contact Ken Gallager, Principal Planner, at 271-2155 or ken.gallager@osi.nh.gov

**Submit completed form to:  
NH Office of Strategic Initiatives  
107 Pleasant Street, Johnson Hall  
Concord, NH 03301  
Email: ken.gallager@osi.nh.gov**